

# Meeting Minutes

## Board Curriculum Committee Meeting

Tuesday, October 29, 2024 at 8:30 a.m.

Administration at Glenn Loomis

Board Room, 1009 South Oak Street, Traverse City, MI 49684



*To be approved on December 3, 2024*

### Meeting Presentation

**PRESENT:** Erica Moon Mohr, Flournoy Humphreys, Beth Pack, Dr. John VanWagoner, Jessie Houghton, Dan Tiesworth, Tiffany Pomaville

**ABSENT:** None

**GUESTS:** Kelly OBranch, Erin Sorenson, Kristin Stuedemann, Ben Berger, Nate Kepler

#### 1. CALL TO ORDER & INTRODUCTIONS

Chairperson Moon Mohr called the meeting to order at 8:30 a.m. Attendees introduced themselves.

#### 2. PUBLIC COMMENT

Chairperson Moon Mohr offered time for public comment and no request was made.

#### 3. PROCEDURAL ITEMS

##### a. Draft Committee Meeting Minutes from October 8, 2024

The Committee discussed the Meeting Minutes from October 8, 2024. No changes were recommended and the Minutes from October 8, 2024 are to remain as posted.

##### b. 2024-2025 TCAPS District Course Catalog Updates

Jessie Houghton, Chief Academic Officer - Secondary, reported that there are no updates this month to the Course Catalog. The Course Catalog is a standing agenda item.

#### 4. INFORMATIONAL ITEMS

##### a. Board Curriculum Learning Series: Tier 1 Academic Data

Jessie Houghton, Chief Academic Officer - Secondary, and Dan Tiesworth, Chief Academic Officer, Elementary, provided an overview of the topic for this month's learning series.

Kelly OBranch, Instructional Coach and JK-5 Curriculum Specialist for English Language Arts (ELA), and Erin Sorenson, Instructional Coach and JK-5 Curriculum Specialist for Math, provided an overview of the process for elementary data reviews using the protocol "got data, now what?" Phase 1 is making predictions and Phase 2 is exploring the data. For ELA, the district uses NWEA to review comprehension and AimsWeb+ to review foundational skills. For math, the district uses NWEA (4 domains) and Delta Math (readiness standards). This helps to identify strengths and areas of need in the data set, which leads to Phase 3 where the team creates action plans for teachers to use with their students. After the data review, instructional coaches collaborate with teachers to plan for intentional instruction around the targeted action plans, engaging in multiple checkpoints. This coaching cycle helps to narrow the focus making the goals helpful and actionable (cycle = data review, teacher change, student change, data change).

Kristin Stuedemann, Principal at West Middle School, provided an overview of the middle school data review process. The middle schools use a systematic approach using data to improve student outcomes. Data is pulled at the end of each month and the school's full administrative and counseling team meets to review the data and problem-solve around students who need support. The middle schools use numerous resources to support each student.

Ben Berger, Principal at Central High School, and Nate Kepler, Assistant Principal in Central High School's Ooley Office, provided an overview of how a large high school with 1,329 students uses school-wide data monitoring and wing office monitoring to personalize the educational experience for students. The wing offices use a system of Tier 1, Tier 2, and Tier 3 monitoring. This monitoring process helps to identify which students need universal support. Each tier has various intentional and personalized levels of monitoring and support based on the student's needs.

**b. Celebrations & Successes**

Ms. Houghton and Mr. Tiesworth shared the following celebrations and successes:

- Willow Hill Elementary School
  - Data meeting collaboration
- Central Grade School
  - Mr. Coneset, Assistant Principal, with his therapy dog, Henry, riding a bike to school on Walk & Roll to School Day. Henry works with students several days per week
- Reading League Conference
  - Staff who attended the conference in North Carolina as part of the Science of Reading as part of the new ELA curriculum (CKLA) adoption
- Patriot Game
- East Middle School & West Senior High School
  - Instructional Rounds
- Central High School
  - Security team and special education staff
- West Middle School
  - EL teacher, Tanya Donahue, taking her students on a field trip

**5. OTHER ITEMS**

None cited.

**6. ADJOURNMENT**

The meeting adjourned at 9:25 a.m.

Respectfully Submitted By,

*Kelly Walter*

Kelly Walter

Committee Recording Secretary

**Next Board Curriculum Committee Meeting**

**Tuesday, December 3, 2024 at 8:30 a.m.**

**Administration at Glenn Loomis**

**1009 South Oak Street, Traverse City, MI 49684**

**Curriculum Committee Members:**

***Erica Moon Mohr (Chair), Beth Pack, Flourney Humphreys,  
Dr. John VanWagoner, Jessie Houghton, Dan Tiesworth***