

Approved on August 1, 2024

PRESENT: Flournoy Humphreys, Erica Moon Mohr, Scott Newman-Bale, Dr. John VanWagoner, Ginger Smith, and Coni Taylor

ABSENT: None

1. CALL TO ORDER

Trustee Newman-Bale called the meeting to order at 4:02 p.m.

2. PUBLIC COMMENT

Trustee Newman-Bale offered time for public comment and none was offered.

3. PROCEDURAL ITEMS

a. Draft Committee Meeting Minutes from May 30, 2024

The Committee was asked if they had any changes to the draft minutes from the May 30, 2024, meeting. No changes to the minutes were recommended. Minutes are to remain as posted.

b. Agenda Review: July 8, 2024 Board of Education Meeting and July 22, 2024 Study Session

The Committee reviewed the July 8 Board Meeting and July 22 Study Session agendas with administration.

4. INFORMATIONAL ITEMS

a. Human Resources

Trustee Newman-Bale deferred to the Associate Superintendent of Labor Relations and Legal Services, Coni Taylor, to provide an update on the following items:

i. Staffing Update

Ms. Taylor shared that the Human Resource Department has made great progress filling vacant positions and is pleased with the candidate pool. She informed the Committee that the district is still offering sign-on and referral bonuses for positions in the critical shortage areas. Ms. Taylor stated that the posting for Chief Academic Officer has been closed, interviews will begin in July and she expects to have a recommendation for the Board at the August Board meeting. She shared that the district will continue to monitor enrollment numbers to align with staffing and budget needs. The next open interviews are scheduled for 8:00 a.m. - 10:00 a.m on July 11 at Administration at Glenn Loomis.

ii. Policy Update

Ms. Taylor shared that she is wrapping up meetings with Board members who have requested to review the Thrun Law policies before adoption. Any non-substantive changes are being made. Substantive changes will be provided to the Board members for review prior to discussion at a full Board meeting.

b. Communications Update

Trustee Newman-Bale deferred to the Executive Director of Marketing and Communications, Ginger Smith, to provide an update on the following items:

i. Bond Communication Update (standing item)

Ms. Smith informed the Committee that there is an informational advertisement campaign underway on social media and in the Ticker.

ii. National School Public Relations Association (NSPRA) Award

The Marketing and Communications Department has received the NSPRA Golden Achievement Award for the TCAPS Branding and Communications Toolkit, which will be fully integrated by the start of the school year.

iii. Kindergarten Dental Requirement Update

Ms. Smith shared that, beginning this fall, all incoming Kindergarten students must have a dental exam filed with the state. The district is working with the Grand Traverse County Health Department and Northwest Michigan Health Services, to provide dental exams at the elementary buildings. Additionally, they are working to schedule time in October and beyond for follow-up care and referrals.

5. OTHER ITEMS

Committee members reviewed bond campaign rules for school employees and Board members. Trustee Newman-Bale asked Dr. VanWagoner to provide a breakdown of the budget in his legislative update during the Superintendent Report at the July 8 Board meeting.

6. ADJOURNMENT

This meeting adjourned at 4:32 p.m.

Respectfully Submitted By,

Stacey Hozak

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Committee Recording Secretary

Next Board Executive Committee Meeting

Thursday, August 1, 2024, at 4:00 p.m.

Administration at Glenn Loomis

1009 S. Oak Street, Traverse City, MI 49684

Executive Committee Members:

***Scott Newman-Bale (Chair), Flournoy Humphreys, Rotating Board Member,
Dr. John VanWagoner, Coni Taylor, and Ginger Smith***