

*To be approved on February 27, 2025*

**PRESENT:** Kendal Glaze, Erica Moon Mohr, Scott Newman-Bale, Beth Pack, Coni Taylor, and Dr. John VanWagoner, II

**ABSENT:** none

**1. CALL TO ORDER**

President Newman-Bale called the meeting to order at 4:00 p.m.

**2. PUBLIC COMMENT**

President Newman-Bale offered time for public comment and none was offered.

**3. PROCEDURAL ITEMS**

**a. Draft Committee Meeting Minutes from January 9, 2025**

The Committee was asked if they had any changes to the draft minutes from the January 9, 2025 meeting. No changes to the minutes were recommended. Minutes are to remain as posted.

**b. Committee Meeting Schedule for 2025**

The Committee was asked if they had any changes to the Executive Committee meeting minutes and no changes were made. The Executive Committee schedule will remain as posted.

**c. Board Policy Updates**

President Newman-Bale deferred to the Associate Superintendent of Labor Relations and Legal Services, Coni Taylor. She shared revisions with some of the new policies. The Committee recommended placing the revisions on the Consent Calendar and the new policies under Discussion on the February 10, 2025 Board Meeting agenda.

**d. Agenda Review: February 10, 2025 Regular Board Meeting and February 24, 2025 Study Session**

The Committee reviewed the February 10, 2025 Regular Board Meeting and February 24, 2025 Study Session agendas with administration.

**4. INFORMATIONAL ITEMS**

**a. Human Resources**

President Newman-Bale deferred to the Associate Superintendent of Labor Relations and Legal Services, Coni Taylor.

**i. Staffing update**

Ms. Taylor shared that TCAPS is well staffed, which is typical for this time of year. She stated there is a new opening for a plumber, numerous spring coaching opportunities, and a need for drivers and extended day staff, these positions are all posted. There is also a need for Special Education teachers throughout the District.

**b. Communications Update**

President Newman-Bale deferred to the Executive Director of Marketing and Communications, Ginger Smith, to provide an update on the following items:

**i. Student Support Network (SSN) Update**

Ms. Smith shared that during the holiday season the SSN was able to offer assistance to 507 students through TCAPS and outside organizations. She shared the next SSN event, Fight the Freeze, would take place on February 14, 2025 at West Senior High School during the West vs. Central basketball game and that more details will follow.

**ii. Enrollment Process Update**

Ms. Smith shared that Powerschool preregistration would open on February 4, 2025. Information sessions are taking place during the month of February for Junior Kindergarten/Kindergarten, 5th grade into 6th grade, and 8th grade into 9th grade. The dates and information will be posted on the District website. Enrollment information can be found at TCAPS.net/enroll.

**5. OTHER ITEMS**

President Newman-Bale added an item to discussion for the February 10, 2025 Board meeting.

President Newman-Bale shared that the next Executive Committee meeting would be held on February 27, 2025 at 4:00pm.

**6. ADJOURNMENT**

This meeting adjourned at 4:33 p.m.

Respectfully Submitted By,

*Tammy Brunan*

Tammy Brunan  
Committee Recording Secretary

**Next Board Executive Committee Meeting**

**Thursday, February 27, 2025 at 4:00 p.m.**

**Administration at Glenn Loomis**

**1009 S. Oak Street, Traverse City, MI 49684**

**Executive Committee Members:**

**Board President (Chair), Board Vice-President, Rotating Board Member,  
Dr. John VanWagoner, Coni Taylor, and Ginger Smith**