

This meeting is a meeting of the Board of Education held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time set aside for public comment during the meeting as noted below. Any person with a disability or who needs accommodation for participation in this meeting should contact Stacey Hozak, Board Recording Secretary, at (231) 933-1725 or [hozakst@tcaps.net](mailto:hozakst@tcaps.net) at least three (3) business days in advance of the meeting to request assistance.

[DRAFT Meeting Presentation](#)  
(available at least 24 hours prior to meeting)

1. [CALL TO ORDER](#)

2. [PLEDGE OF ALLEGIANCE](#)

3. [REVIEW/APPROVAL OF AGENDA](#)

The Board will welcome staff and citizens, review the agenda, consider any suggested rearrangement of items, and determine if any changes in the agenda are needed.

4. [RECOGNITION](#)

*TCAPS Compass Awards*

5. [PUBLIC COMMENT #1](#) (Orange Card)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you wish to make public comment at the first opportunity, please fill out the public comment card for Public Comment #1 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 2504](#).

6. [SUPERINTENDENT'S REPORT](#)

a. *Legislative Update*

b. *District Highlights*

c. *Tenure*

d. *Central Grade Architects*

e. *TCAPS Board of Education - Outgoing Trustee Flourney Humphreys*

## 7. BOARD COMMITTEE REPORTS / DISCUSSION

Board members will provide a brief summary of meetings held and discuss miscellaneous topics.

- a. **Board Curriculum Committee (December 3)** → Report out by Moon Mohr
- b. **Board Executive Committee (December 5)** → Report out by Newman-Bale
- c. **MASB Annual Leadership Conference (October 24-26)** → Report out by Ballenger
- d. **TCAPS Sustainability Committee (November 7)** → Report out by Bird and Pack
- e. **Board Office Hours 6:00 p.m. - 7:00 p.m.**
  - i. November 21, 2024 → Report out by Ballenger
  - ii. December 19, 2024 → Attending: Newman-Bale

## 8. CONSENT

The purpose of the consent calendar is to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

### a. **Personnel Recommendations**

The Board will consider personnel recommendations that have been included in the agenda packet.

### b. **Field Trips**

The Board will consider the following:

- TCAPS Montessori 7th & 8th Grade to Chicago, IL (May 13-17, 2025)

### c. **Board Policy**

The Board will consider the following:

- i. 2201 Board Powers (UPDATED)
- ii. 2303 Violation of Board Code of Ethics (UPDATED)
- iii. 2401 Board Member Elections (UPDATED)
- iv. 2405 Board Officers (UPDATED)
- v. 2501 Meetings (UPDATED)
- vi. 3102 Smoking, Tobacco Products, Drugs, and Alcohol (UPDATED)
- vii. 3105 Visitors and Volunteers (UPDATED)
- viii. 3115 Non-Discrimination, Anti-Harassment, and Retaliation (including Title IX and ELCRA) (UPDATED)
- ix. 3115A Definitions for 3115 Series (UPDATED)
- x. 3115B Designation of Coordinators (UPDATED)
- xi. 3115C Supportive Measures (UPDATED)
- xii. 3115D Informal Resolution (UPDATED)
- xiii. 3115E Grievance Procedure and Remedies (UPDATED)
- xiv. 3115F Complaint Dismissal and Appeals (UPDATED)
- xv. 3115G Additional Requirements, Recordkeeping, and Policy Notice (UPDATED)
- xvi. 3115H Training Requirements, Recordkeeping, and Policy Notice (UPDATED)
- xvii. 3118 Title IX Sexual Harassment Policy (DELETE/incorporated into Policy 3115)

d. **TCAPS District Course Catalog with Amendments**

e. **Meeting Minutes**

The Board will consider the meeting minutes from November 11, 2024.

9. **DISCUSSION**

a. **School Safety Update**

b. **Grant Acceptance: The Grand Traverse Band of Ottawa and Chippewa Indians 2% Grant**

The Grand Traverse Band of Ottawa and Chippewa Indians has approved and announced their allocation of funds from the first half of the 2024 2% grant allocation cycle. The Board will consider the grant that totals the amount of \$68,000.00.

c. **Bids, Services, and/or Purchases**

The Board will consider the following:

i. Innovation and Manufacturing Centers

- Equipment

- Award to three (3) purchasing consortium contracts for a total not to exceed \$60,000; funded through the 2018 STEM Bond Campaign Funds.

ii. Capital Projects

- Architectural Services for Central Grade School

- Award to Diekema Hamann Architecture & Engineering and Cornerstone Architects; funded from 2024 Capital Bond Campaign Funds.

d. **Board Policy**

The Board will consider the following:

- 3118 Nondiscrimination Covenant in Contracts with the District (NEW)

10. **PUBLIC COMMENT #2** (Green Card)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you made a public comment during the first opportunity on the agenda, you will not be called on during the second opportunity. If you wish to make public comment at the second opportunity, please fill out the public comment card for Public Comment #2 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in Board Policy 2504.

11. **CLOSED SESSION - SUPERINTENDENT QUARTERLY EVALUATION**

The Board will go into Closed Session for the purpose of conducting a periodic personnel evaluation, as allowed by the Open Meetings Act, P.A. 267 of 1976, Section 8(1)(a). The closed session was requested in writing by the employee.

12. DISCUSSION

a. **Approval of Superintendent Evaluation**

The Board will discuss and consider Superintendent Dr. John VanWagoner's evaluation.

b. **Approval of Superintendent Contract Extension**

The Board will consider approval of Superintendent Dr. John VanWagoner's contract extension for an additional year, as agreed upon in his contract.

13. BOARD PRESIDENT CLOSING REMARKS

14. ADJOURNMENT

**Next Board of Education Meeting - Organizational Meeting**

**Monday, January 13, 2025 at 6:00 p.m.**

**Administration at Glenn Loomis**

**1009 S. Oak Street, Traverse City, MI 49684**

***Board of Education:***

***Josey Ballenger, Holly T. Bird, V. Flournoy Humphreys, Erica L. Moon Mohr,  
Scott Newman-Bale, Beth Pack, and Andrew R. Raymond***