

Approved on August 1, 2024

PRESENT: Josey Ballenger, Wini Bell, Cindy Farah, Kirsten Jones-Morgan, Heidi Maltby-Skodack, Evan O'Branovic, Thomas Paolacci, Andrew Raymond, Wes Souden, Christine Thomas-Hill, Paul Thwing, and Dr. John VanWagoner II

ABSENT: Holly Bird, Sandy Low

1. The meeting was called to order at 8:15 a.m.

Chairperson Raymond welcomed everyone to the meeting.

2. PUBLIC COMMENT

Chairperson Raymond offered time for public comment and no request was made.

3. PROCEDURAL ITEMS

a. Prior Committee Meeting Minutes

The Committee was asked if they had any changes to the draft minutes from the May 2, 2024, Board Finance and Operations Committee (BFOC) meeting. No changes were recommended.

Approval for the May 2, 2024 minutes to remain as posted.

b. Bids, Services, and/or Purchases

i. Curriculum

1. Elementary English Language Arts

This purchase will provide one (1) year of resource materials for a small pilot team consisting of two teachers per building.

Recommend to purchase from Amplify for a total amount not to exceed \$82,382; includes a 10% contingency; funded from the Curriculum Department budget; place this on the next Board of Education meeting on the Consent Calendar.

2. Middle School Math

This purchase includes exchanging our current Core Connections for Inspiring Connections in all non-accelerated courses. Included is the conversion of our current CPM licenses and online materials.

Recommend to purchase from CPM Educational Program for a total amount not to exceed \$121,556; includes a 10% contingency; funded from ESSER curriculum funds; place this on the next Board of Education meeting on the Consent Calendar.

3. Middle School Science

This purchase is a two (2) year extension of the current Elevate Science curriculum and resource materials.

Recommend to purchase from Savvas for a total amount not to exceed \$133,105; includes a 10% contingency; funded from ESSER funds and curriculum funds; place this on the next Board of Education meeting on the Consent Calendar.

ii. Technology

1. Phone System

This project is the planned replacement of the district phone system and individual phones district-wide.

Recommend to purchase from People Driven Technology for a total amount not to exceed \$912,776; includes a 10% contingency; funded from Capital Bond Funds - Technology; place this on the next Board of Education meeting under Discussion.

4. INFORMATIONAL ITEMS

a. Capital Projects Update

A presentation was shared with the Committee that provided information about the status of construction projects across the district. The full presentation is available on the district's website: www.tcaps.net/about/departments/capital-projects-and-planning.

b. Finance

i. Budget Update

An overview of the 2023/2024 Final Amendment and the 2024/2025 Original Budget was shared with the Committee. A more detailed look at the Final Amendment and the Original Budget will be presented during the Budget Hearing at the Monday, June 10 Board of Education meeting.

5. OTHER ITEMS

No other items were discussed.

6. ADJOURNMENT

The meeting adjourned at 9:18 a.m.

Respectfully Submitted By,

Julie Gorter

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Committee Recording Secretary

Next Board Finance and Operations Committee Meeting

Thursday, June 27, 2024 at 8:15 a.m.

Administration at Glenn Loomis

1009 South Oak Street, Traverse City, MI 49684

Finance and Operations Committee Members:

Andrew Raymond (Chair), Josey Ballenger, Holly T. Bird,

Dr. John VanWagoner, Christine Thomas-Hill, Wes Souden, Sandy Low, and Paul Thwing